

(Sample Invitation)



January 29, 2024

Attendee Name  
Attendee Title  
Attendee Address

Dear (Attendee Name),

On behalf of SNMMI, I am pleased to invite you to (attend, speak, or exhibit) the 2024 SNMMI Annual Meeting to be held June 8 – 11 in Toronto, Canada.

[SNMMI](#) is an international scientific and professional organization with over 15,000 professional members - physicians, technologists, scientists, and allied professionals who are working in the field of nuclear medicine. The organization, founded in 1954, is dedicated to providing a customized approach to the identification, diagnosis, and treatment of disease, with a goal of advancing personalized medicine. The overall goal of this meeting is to increase the competencies and knowledge of the nuclear medicine community to improve patient outcomes through educational sessions, networking opportunities,

With more than 6,500 attendees expected in Toronto, the SNMMI Annual Meeting is the premier nuclear medicine event, attracting leading experts in the field from around the world.

The meeting offers a wide variety of educational and scientific sessions, as well as a variety of networking opportunities to meet with your peers. The meeting also features an extensive exhibition of the latest products and services that support the practice of nuclear medicine.

This letter of invitation is to facilitate your visa application. SNMMI will not be providing any financial support for this attendee. We advise all attendees to apply for their visa at least 12 weeks in advance of their departure date to ensure that they receive it in time to travel to the event.

Depending on where you live, you will need to meet certain entry requirements to visit Canada. Detailed information on who can travel to Canada can be found on the Citizenship and Immigration Canada Web site at <http://www.cic.gc.ca/english/visit/index.asp>.

Depending on your nationality, you may need to give your [biometrics](#). This is a mandatory requirement, and you must appear in person at a Visa Application Centre to provide your fingerprints and photograph. [Find the Visa Application Centre closest to you.](#)

The Immigration, Refugees and Citizenship Canada Event Code for this event is: **24SNMM**. Please refer to the visa information instructions regarding how to use the special event code when applying for your visa.

You may visit the SNMMI website [SNMMI.org](https://www.snmmi.org) details about the organization and the event.

Please don't hesitate to contact us if you have any questions. We look forward to seeing you in Toronto.

Sincerely,

A handwritten signature in black ink that reads "Ann Latham". The signature is written in a cursive, flowing style.

Ann Latham  
2024 SNMMI Annual Meeting  
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Society of Nuclear Medicine & Molecular Imaging  
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